

July 9, 2014

DIVISION No.	İŊ	IEM	ORA	NDUM
No	<u>} </u>	6	_, s.	2014

2014 GENERAL ASSEMBLY OF PRIVATE SCHOOL PRESIDENTS, ADMINISTRATORS, AND PRINCIPALS

TO: Assistant Superintendents

Division Supervisors/Coordinators

Private School Presidents, Administrators, and Principals

- 1. Recognizing the complementary roles of the private schools in the basic education system, this Office announces the conduct of the **2014 GENERAL ASSEMBLY OF PRIVATE SCHOOL PRESIDENTS, ADMINISTRATORS AND PRINCIPALS** on July 18, 2014 at the Executive Dining Hall of the Ecotech Center, Sudlon, Lahug, Cebu City. This is a whole day assembly that will start with the registration and opening program at exactly 8:00 o'clock in the morning.
- 2. Participants to the Assembly are the Private School Presidents, Private School Administrators, Principals, and Division Education Program Supervisor-in-Charge of Private Schools. Considering the importance of the said gathering, all schools are enjoined to participate.
- 3. The assembly aims to:
 - 1. Discuss pertinent organizational concerns that will include but not limited to organizational president and financial reports;
 - 2. Discuss recent updates from the Department of Education;
 - 3. Elect new leaders of the organization as provided for in the CEDAPSA Incorporation and By Laws: and
 - 4. Other developmental concerns and issues.
- 4. Private School Principals are to bring the following reports to the conference, to wit:
 - 1. Copy of the School Child Protection and/or Anti-Bullying Policy;
 - 2. Report on relevant information and statistics on bullying and retaliation from the preceding school year. (Enclosure No. 1);
 - 3. List of GASTPE recipient students by year level (for Secondary Schools with GASTPE grants only):
 - 4. List of Grade 9 students for the National Career Assessment Examination (NCAE);
 - 5. List of Teachers with their subject/grade/year level handled for 2014 2015;
 - 6. Photocopy of the latest Permit or Certificate of Recognition (for validation of the new list of private schools)
- 5. Registration fee of Five Hundred Pesos (PhP 500. 00) shall be collected from each participant to defray expenses for meals, snacks, venue rental, and other incidental expenses of the conference. Expenses incurred by the private school participants shall be chargeable to private school funds, while travel and other incidental expenses incurred by the Division Education Supervisor-in- Charge of Private Schools shall be charged against division funds.
- 6. This Memorandum shall serve as Travel Authority of all the participants.
- 7. Wide dissemination and preferential attention of this Memorandum is desired.

ARBEN/D/MONISIT, Ed. D. Schools Division Superintendent

(Enclosure No. 1 to DepEd Memorandum No. 68, s. 2014)

(To be submitted to the Division Office on or before July 3, 2014)

Report on Incidents of Bullying and Retaliation School Year 2013-2014

		Status *** (Resolved/ Unresolved/ Pending)												
SCHOOL	SCHOOL	Recommendation												
		Action Taken												
		Sex												
	INTS	Age												
	RESPONDENTS	Name (Last Name, First Name M.I.)												
		Sex (M/F)												
		Age												
	VICTIMS	Name (Last Name, First Name M.I.)												
		Retaliation**												
econdary):	Nature *	Psychological Cyber-Bullying Retaliation**												
e) : Elementary/ S	eZ	S	S	Psychological										
(Public/ Private) : (Kindergarten/Elementary/ Secondary) :		Physical												
School ID: School : Address: Classification: Level :	Date of the	Incident (mm/dd/yywy)												

- the incident is pending investigation Pending

victim or the student offender/respondent is still undegoing intervention program Unresolved - foiled to conduct invetigation or intervention; no action

Designation	Date:		
Deviaused and Conformed bu-		Designation	Date:

Prepared by:

^{*} Pur a check (/) on the nature of builying incident or retaliation. Choose one.

** Retaliation refers to any act against a person who reports builying, who provides information during an investigation of builying, or who is a witness to or has reliable information out builying (RA 10627)

*** Status - Resolved - both the victim and the student offender/respondent have undergone intervention program